[भाग 11 - खण्ड 3(i)]

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Information Technology)

NOTIFICATION

New Delhi, the 8th September, 2009

G.S.R. 647(E).—In exercise of the powers conferred by clause (f) of sub-section (2) of Section 87 of the Information Technology Act, 2000 and in supersession of the Department of Information Technology, Office of Controller of Certifying Authorities (Group 'A' Posts) Recruitment Rules, 2003, except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to the Gazetted and Non-Gazetted posts in the Office of Controller of Certifying Authorities, a statutory body under the administrative control of the Department of Information Technology, Ministry of Communications and Information Technology, namely :—

1. Short title and commencement.—(1) These rules may be called the Department of Information Technology, Ministry of Communications and Information Technology, Controller of Certifying Authorities, Gazetted and Non-Gazetted posts Recruitment Rules, 2009.

(2) They shall come into force on the date of their publication in the Official Gazette.

Application.—These rules shall apply to the posts specified in column (l) of the Schedule annexed to these rules.

3. Number of posts, classification and scale of pay.—The number of posts, their classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit and other qualifications, etc.—The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 14 of the aforesaid Schedule.

- 5. Disqualification .--- No person,
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

7. Saving,---Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in the regard.

		1. A. S		CHEDULE	and the second		
Name of post	Number of post	f Classification	Scale of pay	Whether Selection post or non- selection post	Whether benefit of added years of service, admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972	Age limit for direct recruits	Education and other qualifications required for direct recruits
1	2	3	4	5	6	7	8
(1)Deputy Controller (Technology)	*1(2009) *Subject to variation dependent workload	Central	PB-4 Rs.37400- 67000 with Grade Pay of Rs.10000	Not applicable	Not applicable	Not applicable	Not applicable
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any		In case of recruitm promotion or depu		n or deputation or abso ion is to be made	rption, grades from	n which
9	10	11	12 4 4 5		12		A X VI.
Not applicable	Not applicable	transfer (absorption)	 Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings – (A) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs.37400-67000 with Grade Pay of Rs.8900 or equivalent in the parent cadre or Department; and (B) (i)* possessing Bachelor's degree in Engineering or Technology from a recognized University with fifteen years experience in the field of Information Technology; or (ii) master's Degree in Engineering or Technology; or (iii) masters Degree in Science or Computer Applications, 'B' level Department of Electronics Accreditation Course (DOEACC) or equivalent with twelve years experience in the field of Information Technology; or 				

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(iv) Ph.D in Science or Engineering with ten years experience in the field of Information
Technology; and (C) minimum two years experience in the field of Information Technology related areas. **
 * The above degrees are desirable in the following disciplines: Computer Engineering, Electronics and Communication Engineering, Electrical Engineering, Electronics Engineering, Computer Science, Physical and Mathematical Sciences and such other related disciplines. ** The relevant experience in Information Technology related areas means specifically the design, development, implementation and/or policy formulation of systems in one or more of the following areas: E-commerce solutions Security in E -commerce Applications incorporating network security, secure-web services, client browser interface, etc. Knowledge of public key cryptography including authentication through digital signaturess Knowledge of networking and internet technologies including knowledge of International Telecommunication Union (ITU) standards Transfer: Under the provision transfer, the officer who will come may be permanently absorbed in the post/grade after recommendation by the duly constituted Selection Committe. Such a transfer is effected only in the case of officers from the Central/State Governments. Nore 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years. Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications. For Ex-serviceman: The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
13	14
The Departmental Promotion Committee consisting of: i) Secretary - Chairman Department of Information Technology	Not applicable
 ii) Controller of Certifying Authorities Member Member Secretary to the Government of India 	Not applicable Not applicable Not applicable Not applicable

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1	2	3	4	5	6	7	8
(2)Deputy Controller (Finance and Legal)	*1(2009) *Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37400- 67000 with Grade Pay of Rs.10000	Not applicable	Not applicable	Not applicable	Not applicable

9	10	11	12
Not applicable	Not applicable	By deputation/ transfer (absorption)	 Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings – (A)(i)holding analogous post on regular basis in the parent cadre or Department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs.37400-67000 with Grade Pay of Rs.8900 or equivalent in the parent cadre or Department; and (B) (i)Essential Qualifications: Possessing Bachelor's degree in any discipline from a recognized University and Chartered Accountancy or Institute of Cost and Works Accountancy or Company Secretary or Master of Business Administration/Public Administration or Master of Commerce or Post Graduate Diploma in any discipline with Diploma in Financial Management. (ii) Desirable Qualification: LLB or Post Graduate Diploma in Cyber Laws from a recognized University, and (C) (i) possessing fifteen years experience in legal practice experience in the field of financial matters with emphasis on legal matters; and (ii) including experience of minimum two years in the field of Finance' such as business management, trade, industry, banking or experience in the field of academics in the areas of business management, trade, industry, banking and legal matters such as e-governance, networking, intellectual property rights, cyber laws, e-commerce or experience in the field of academics in the areas or the post/grade after recommendation by the duly constituted Selection Committee. Such a transfer is effected only in the case of officers from the Central or State Governments. Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Governments.

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PART II-SEC.

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to difference in a second second second second	Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.
Station - Constant Station	For Ex-serviceman:
as present to prove the state of the second states	The armed forces personnel due to retire or who are to be transferred to reserve
	within a period of one year and having the requisite qualifications and experiences
NEW SHEAR DINNEY SHE SHEAR HARD	can also be considered for appointment to such persons.

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13		14
The Departmental Promotion Committee consisting of:		Not applicable
i) Secretary Department of Information Technology	- Chairman	and the second of the second s
ii) Controller of Certifying Authoritiesiii) Additional Secretary, Ministry of Law	- Member - Member	a contractor resumants

1	2 -	3	4	5.04	Carried 6	7	8
(3)Deputy Controller (Investigation)	*1(2009) *Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37400- 67000 with Grade Pay of Rs.10000	Not applicable	Not applicable	Not applicable	Not applicable

9	10	11	12
Not applicable	Not applicable	By deputation or transfer (absorption)	 Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings:- (A) (i) holding analogous post on regular basis in the parent cadre of Department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs.37400-67000 with Grade Pay of Rs.8900 or equivalent in the parent cadre of Department; and (B) Essential Qualification: Possessing Bachelor's degree in any discipline from a recognized University, knowledge of Computers and programmes, networking and working on Internet and L.L.B. or Post Graduate Diploma in Cyber Laws and other related Laws. (C) (i) possessing experience of fifteen years in Personnel, Administration, Investigation, Vigilance and (ii) Including minimum two years experience of Investigation of Cyber crimes. Transfer: Under the provision transfer, the officer who will come may be permanently absorbed in the post or grade after recommendation by the duly constituted Selection Committee. Such a transfer is effected only in the case of officers from the Central or State Governments.
	13		
i) Secretary Department ofii) Controller of Ciii) An officer of f	Information Tec Certifying Author	rities - Member tional Member	Not applicable providence of the second of t

1	2	3	4	5	6	7	8
(4)Assistant Controller (Technology)	*2(2009) *Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37400- 67000 with Grade Pay of Rs.8900	Not applicable	Not applicable	Not applicable	Not applicable
9	10	11			12		Contraction of the
Not applicable	Not applicable	By deputation or transfer (absorption)	Undertakings - (A)(i) holding ((ii) with two on a reg Rs.8700 (B)Essential (C Technology wit (ii) Master's I field of In (iii) Masters D Electronice experience (iv) Ph.D in C Information (C) minimum areas. ** * The above de Computer Englineering, E Sciences and su ** The relevant the design, dev or more of the - E-comm - Security web ser- - Knowlede signatur - Knowlede	analogous post o years regula ular basis in the or equivalent Qualification: (if th thirteen year Degree in Engi formation Tech egree in Scient s Accreditation e in the field of Science or Er on Technology, two years exp egrees are desir gineering, Ele lectronics Engu- the other related t experience in relopment, imp following areas erce solutions in E-commer- vices, client bro- lge of public k- es lge of networ	ace or Computer App n Course (DOEACC Information Technol agineering with eigh and berience in the field able in the following actronics and Comm ineering, Computer S ad disciplines. Information Technol dementation and/or p	the parent cadre or e rendered after a f Rs.37400-67000 Department; and helor's degree in ield of Informatio gy with ten years dications or 'B' le c) or equivalent of logy; or t years experient of Information T disciplines: nunication Engin Science, Physical ogy related areas olicy formulation rporating networ iding authentication	Department; or ppointment thereto with Grade Pay of an Engineering or a Technology; or s experience in the evel Department of with thirteen years ce in the field of fechnology related meering, Electrical and Mathematical means specifically of systems in one k security, secure- on through digital

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Transfer: Under the provision transfer, the officer who will come may be permanently
absorbed in-the post/grade after recommendation by the duly constituted Selection
Committee. Such a transfer is effected only in the case of officers from the
Central/State Governments.Note 1: Period of deputation including period of deputation in another ex-cadre post
held immediately preceding this appointment in the same or other Organization or
Department of the Central Government shall ordinarily not exceed five years.
Note 2: The maximum age limit for appointment on deputation shall not be exceeding
fifty six years as on the closing date of receipt of applications.
For Ex-serviceman:
The armed forces personnel due to retire or who are to be transferred to reserve within

a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

13		14
The Departmental Promotion Committee consisting of	Not applicable	
 i) Controller of Certifying Authorities/ Additional Secretary, Department of Information Technology ii) Director General (Indian Computer Emergency Response Team) or Equivalent iii) An officer of the level of Joint Secretary to the Government of India or Equivalent from Department of Information- Technology/Other Ministry/Department 	- Chairman - Member - Member	

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1	2	3	4	5	6	7	8
(5)Assistant Controller (Finance and Legal)	*1(2009) *Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37400- 67000 with Grade Pay of Rs.8900	Not applicable	Not applicable	Not applicable	Not applicable
0	10	11		A Carrier	12	a series and a series and	understand a section of
Not applicable	Not applicable	By deputation or transfer (absorption)	Sector Under (A)(i) holdin (ii) with two on a re of Rs. (B) (i)Essent recognized U Accountancy Administratio with Diploma (ii) Desirable recognized U (C) (i) posses field o (ii) minim manag in the in Leg rights, areas o e-comm Transfer: Un permanently constituted So officers from <i>Note</i> 1: Period held immedia Department o Note 2: The	takings - g analogous post of vo years regular s egular basis in the 8700 or equivalen ial Qualifications: University and Ch or Company Secon on or Master of C a in Financial Mar Qualification: L. niversity, and ssing thirteen yea f financial matters num two years e: ement, trade, indu areas of business gal matters such cyber laws, e-cor of e-governance, merce. uder the provision absorbed in the election Committy the Central/State of d of deputation in tely preceding th f the Central Govern niaximum age	entral Government on regular basis in ervice in the grade Pay Band (PB-4) t in the parent cadu Possessing Bache artered Accountar cretary or Master ommerce or Post of agement. LB or Post Gradu rs experience in the swith emphasis on xperience in the astry, banking or e management, trade as e-governance, nmerce or experie networking, intell on, transfer, the e post/grade afte ee. Such a transf	the parent cadre or e rendered after ap of Rs.37400-6700 re or Department; a lor's degree in any ney or Institute of of Business Adm Graduate Diploma ate Diploma in Cy egal practice and legal matters; and field of Finance xperience in the fi e, industry, bankin networking, inte nce in the field of ectual property rip officer who will er recommendation fer is effected onl deputation in anot the same or other narily not exceed fi ment on deputation	Department; or pointment thereto 0 with Grade Pay and discipline from a Cost and Works inistration/Public in any discipline ober Laws from a experience in the such as business eld of academics g and experience llectual property academics in the ghts, cyber laws, come may be m by the duly y in the case of her ex-cadre post Organization or ve years. on shall be not

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13	States and the	14	199 Ben Key Akan
The Departmental Promotion Committee consistin	g of:	Not applicable	CERT OF ANY LOSS
		10-12-24、45季\$\$P\$ \$P\$ 11-10-12-2-2-12-22-22	
i) Controller of Certifying Authorities/		the second second support of the provider of	
Additional Secretary, Department of		the substantial processing the processing with	
Information Technology	- Chairman		
ii) Director General (Indian Computer		Protection of Prevention of Manager Pre-	
Emergency Response Team) or Equivalent	- Member		
iii) An officer of the level of Joint Secretary	- Member	in a surress and the first part of the	
to the Government of India or Equivalent		in or the part of the part of the	
from Department of Information		a second you have a second	
Technology/Other Ministry/Department		the state of the s	

1	2	3	4	5	6	7	8
(6)Assistant Controller (Investigation)	*1(2009) *Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37400- 67000 with Grade Pay of Rs.8900	Not applicable	Not applicable	Not applicable	Not applicable

[PART II-SEC. 3(1)]

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9	10	11	12
Not applicable	Not applicable	ten verija, porte p Vet sen radozene	 Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings - (A)(i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs.37400-67000 with Grade Pay of Rs.8700 or equivalent in the parent cadre or Department; and (B)(i) Essential Qualifications: Possessing Bachelor's degree in any discipline from a recognized University, knowledge of Computers and programmes, networking and working of Internet and L.L.B. or Post Graduate Diploma in Cyber Laws from a recognized University and related Laws. (C) (i) possessing experience of thirteen years in Personnel, Administration, Investigation, Vigilance and- (ii) experience of minimum two years in the investigation of cyber crimes.
			permanently absorbed in the post/grade after recommendation by the duly constituted Selection Committee. Such a transfer is effected only in the case of officers from the Central/State Governments. <i>Note</i> 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years. Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications. For Ex-serviceman: The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

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TI 0	13		14		
The De	epartmental Promotion Committee consisting of:		No	t Applicable	
i)	Controller of Certifying Authorities/ Additional Secretary, Department				
	of Information Technology	- Chairman			
ii)	Director General (Indian Computer				
	Emergency Response Team) or Equivalent	- Member			
iii)	An Officer of the level of Joint				
	Secretary to the Govt. of India or Equivalent from Department of Information				
	of Technology/Other Ministry/Department	- Member			

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Name of the	No. of Posts	Classification	Pay band and grade	Whether Selection post or non-		Age limit for direct recruits	
Post			pay or pay scale	selection post			
1	2	3	4	5 6			
(7) Director (Finance and Administration)							
Education and other qualifications Whether age and education for direct recruits qualifications prescribed for recruits will apply in the promotes				Period of probation, if any	 Method of recruitment, whether by dir recruitment or by promotion or deputation or absorption and percentage vacancies to be filled by various methods 		
7			8	9	10		
In case of recruitment by	promotion or c	deputation or abs	sorption, grades from whic	h promotion or deputat	ion or absor	ption is to be made	
			11				
If a Departmental Promo	e exists, what is i	Circumstances in which Union Public Service Commission is to be consulted in making recruitment					
		12			1	3	

1	2	3.	4	5	6		7
		Equivalent to Group 'A' post in Central Government			Not applicable	servants. Sched Other Backwar instructions or of Government fro Note: The cruc limit shall be th applications fro closing date pro Meghalaya, Art Manipur, Naga Division of Jam and Spiti Distri Champa Distric territory of And	relaxable for Government Juled Caste/ Scheduled Tribe/ d Classes in accordance with the orders issued by the Central om time to time in this regard). Hal date for determining the age ne closing date for receipt of om candidates in India (and not escribed for those in Assam, unachal Pradesh, Mizoram, land, Tripura, Sikkim, Ladhak mu and Kashmir State, Lahaul et and Pangi Sub-Division of et of Himachal Pradesh, the Union laman and Nicobar Islands or the of Lakshadweep).
		8			9	10	11
 (i) Bachelor's degree in Engineering or Technology from a recognized University with atleast 60 percentage marks in aggregate: or (ii) M.Sc. in Physics or Applied Physics or Electronics or Applied Electronics or Radio Physics and Electronics or any other related specilisation and or 				Not Applicable.	One Year for direct recruits.	By deputation/ absorption failing which by direct recruitment.	

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8	9	10	11
 (i) Bachelor's degree in Engineering or Technology from a recognized University with atleast 60 percentage marks in aggregate; or (ii) M.Sc. in Physics or Applied Physics or Electronics or Applied Electronics or Radio Physics and Electronics or any other related specilisation and or discipline atleast 60 percentage marks in aggregate; or (iii) MCA with atleast 60 percentage marks in aggregate. 	Not Applicable.	One Year for direct recruits.	By deputation/ absorption failing which by direct recruitment.
Desirable Qualification: Master's Degree in Science or Technology; or Ph.D from a recognized university.			
Experience : Three years for candidates holding Doctorate, five years for candidates holding Master's Degree and eight years for candidates holding Bachelor's Degree with experience in the field of Information Technology related areas, specifically in esign, development, implementation or policy formulation of systems in one or myre of the following areas:			
 E-commerce solutions. Security in E -commerce Applications incorporating network security, secure- web services, client browser interface. 			

 Knowledge of public key cryptography including authentication through digital signatures. 	
 Knowledge of networking and internet technologies including knowledge of International Telecommunication Union (ITU) standards. 	
Note : Whoever does not have the working knowledge of Hindi, he or she is required to acquire the same during his or her probation period of one year.	

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[PART II-SEC. 3(i)]

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 12 Deputation :Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,- (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years service in the grade rendered after appointment thereto on regular basis in the Pay Band (PB-3) of Rs.15600-39100 + Rs.6600 Grade Pay or equivalent; and (b) possessing qualifications and experience prescribed for direct recruitment under column 8. 	13 The Departmental Promotion Committee consisting of:- 1. Controller of Certifying Authorities Authorities - Chairman. 2. Deputy Controller (Technology). 3. Scientist 'G' from Department of Information	14 Not Applicable
Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.	Technology/ other Ministry/ Department Member.	
Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date of receipt of applications. For Ex-Serviceman:		
The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.	achemica Ana pres	

1	2	3	4	5	6		7
9) Scientist "B".	3* (2009) *Subject to variation	Equivalent to Group 'A' post in	PB-3, Rs.15600- 39100 + Rs.5400 Grade Pay	Not applicable.	Not applicable.	servants Other B	years (relaxable for Government , Scheduled Caste/ Scheduled Tribe/ ackward Classes in accordance with
denauera dan apa	dependent	Central					uctions or orders issued by the Central nent from time to time in this regard)
	on see a	Government.		and south		Governi	nent from time to time in this regardy.
or Ex-Servicement beginned forces pa	workload.	richts or 1910 an	, to be transferred to h	Selec .		limit sha	he crucial date for determining the age all be the closing date for receipt of ions from candidates in India (and not
			on deputation, shell (scept of opplications	or 16		closing Meghali	date prescribed for those in Assam, aya, Arunachal Pradesh, Mizoram, r, Nagaland, Tripura, Sikkim, Ladhak
	six becopy	, the applying	putotion in anothers, evit in the same or angent shall or dimen	cadre other, a sussioner		Division and Spit Champa	n of Jammu and Kashmir State, Lahaul ti District and Pangi Sub-Division of a District of Himachal Pradesh, the erritory of Andaman and Nicobar
enação contras e Orango a spano e Seconda da		e chestener auc			olinger odher ring Jospanissen	A 10 10 10 10 10 10 10 10 10 10 10 10 10	er the Union territory of *
60000	ter a sur corre			and the same start in a second s	10		11
Con marie St		vectore w ma		9		Lines	Du doputation/ absorption failing
(i) Bachelor's deg recognized Ut	gree in Engine niversity with	ering or Technol atleast 60 percer	logy from a Not App tage marks	licable	One Year for c recruits.	hrect	By deputation/ absorption failing which by direct recruitment.

8	9		10	11
 (i) Bachelor's degree in Engineering or Technology from a recognized University with atleast 60 percentage marks 	Not Applicable	Asserter (Tratio	One Year for direct recruits.	By deputation/ absorption failing which by direct recruitment.
 in aggregate; or (ii) M.Sc. in Physics or Applied Physics or Electronics or Applied Electronics or Radio Physics and Electronics or any other related specilisation and or discipline 			Contralier Jugge	una di
atleast 60 percentage marks in aggregate; or (iii)MCA with atleast 60 percentage marks in aggregate.	acor in de Vopple		aledari (Januer - Crean	lue. Net Appheable.
Desirable Qualification: Master's Degree in Science or Technology; or Ph.D.		•		
Note : Whoever does not have the working knowledge of Hindi, he or she is required to acquire the same during his or her probation period of one year.				

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Deputation :Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,-	The Departmental Promotion Committee consisting of:-	Not Applicable
 (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with three years service in the grade rendered after appointment thereto on regular basis in the Pay Band (PB-2) of Rs.9300-34800 +Rs. 4600 Grade Pay; or (iii) with eight years regular service in the Pay Band (PB-2) of Rs.9300- 	1. Deputy Controller (Technology) Chairman.2. Assistant Controller (Technology) Member.	
 (h) with eight years regular service in the ray Band (PB-2) of RS.9300-34800 + Rs. 4200 Grade Pay. (b) possessing qualifications and experience prescribed for direct recruitment under column 8. Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years. 	 Scientist 'F' from Department of Information Technology/ other Ministry/ Department Member. 	
Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date of receipt of applications. For Ex-Serviceman: The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.		

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5 [PART II-SEC. 3(i)]

- Lucian	2	3	4	5	6	7	8	9
(10) Private Secretary.	*4 (2009) *Subject to variation dependent on workload.	Equivalent to Group 'B' post in Central Government.	PB-2, Rs.9300- 34800 + Rs.4800 Grade Pay	Not Applicable.	Not Applicable.	Not Applicable.	Not Applicable,	Not Applicable.
10	11				12			
Not Applicable.	Deputation/ absorption.	 Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomobodies (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with six years regular service in the grade of Stenographer Grade 'C' or Personal Assistants or equivalent the Pay Band (PB-2) of Rs.9300-34800 + Rs. 4200 Grade Pay. Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily resceed five years. Note 2: The maximum age limit for appointment on deputation shall be not exceeding Fifty Six years as on the closing date of receipt of applications. 						

भारत का राजपत्र : असाधारण

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The Departmental Promotion Committee con	sisting of:-	Not Applicable
1. Additional		the second second state of the second s
Secretary/ Joint Secretary (Personnel),		
Department of Information		a second a second s
Technology	- Chairman.	and the second
2. Director (Admin. & Finance)		
Controller of Certifying		the first in the suggest present of the interior of the state of the suggestion of
Authorities.	- Member.	
3. Deputy Secretary to the Government of India or equivalent from		
Department of Information Technology/ o Ministry/ Department.	ther - Member.	and a state of the

1	2	3	4	5	6	7
(11) Personal	*6 (2009)	Equivalent to Group	PB-2, Rs.9300-	Not	Not Applicable	Not Applicable
Assistant	*Subject to variation	'B' post in Central	34800/- + Rs.4600/-	Applicable		
	dependent on workload	Government	Grade Pay			
	8		9		10	11
Not Applicable			Not Applicable	Not Applical	ble	Deputation/Absorption
			12			
* Deputation:		•	Government or Public S		king or Autonomou	s Bodies :
	olding analogous post on re rith ten years regular servio ay.				l (PB-1) of Rs.5200	0-20200/- plus Rs.2400/-
(b) Knowled	ge of computer operation s	uch as usage and opera	ations of P.C., word proc	cessing, interr	net and e-mailing.	
Note 1: P	ge of computer operation s eriod of deputation includi ame or other Organization o	ng period of deputation	n in another ex-cadre p	post held imm	nediately preceding	this appointment in the
Note 1: P s Note 2: T	eriod of deputation includi	ng period of deputation or Department of the Ce	n in another ex-cadre p entral Government shall	oost held imm ordinarily not	nediately preceding exceed five years.	
Note 1: P s Note 2: T	eriod of deputation includi ame or other Organization of he maximum age limit for	ng period of deputation or Department of the Ce	n in another ex-cadre p entral Government shall	oost held imm ordinarily not	nediately preceding exceed five years.	
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Note 1: P s Note 2: T a The Departmen	eriod of deputation includi ame or other Organization of he maximum age limit for pplications 13	ng period of deputation or Department of the Ce r appointment on depu	n in another ex-cadre p entral Government shall	oost held imm ordinarily not	nediately preceding exceed five years. ears as on the cl 14	osing date of receipt o
Note 1: P s Note 2: T a The Departmen i) Director (<i>A</i>	eriod of deputation includi ame or other Organization of he maximum age limit for pplications 13 tal Promotion Committee co	ng period of deputation or Department of the Ce r appointment on depu	n in another ex-cadre p entral Government shall utation shall not be ex	oost held imm ordinarily not	nediately preceding exceed five years. ears as on the cl 14	osing date of receipt o
Note 1: P s Note 2: T a The Departmen i) Director (<i>A</i> Certifying	eriod of deputation includi ame or other Organization of he maximum age limit for pplications 13 tal Promotion Committee co Admin.& Finance), Controlle	ng period of deputation or Department of the Ce r appointment on deputation onsisting of:	n in another ex-cadre p entral Government shall utation shall not be ex	oost held imm ordinarily not	nediately preceding exceed five years. ears as on the cl 14	osing date of receipt o
Note 1: P s Note 2: T a The Departmen i) Director (<i>I</i> Certifying ii) Joint Director	eriod of deputation includi ame or other Organization of he maximum age limit for pplications 13 tal Promotion Committee co Admin.& Finance), Controlle Authorities	ng period of deputation or Department of the Ce r appointment on depu onsisting of: er of - Chair	n in another ex-cadre p entral Government shall utation shall not be ex	oost held imm ordinarily not	nediately preceding exceed five years. ears as on the cl 14	osing date of receipt of
Note 1: P s Note 2: T a The Departmen i) Director (A Certifying ii) Joint Director iii) Deputy Se	eriod of deputation includi ame or other Organization of he maximum age limit for pplications 13 tal Promotion Committee co Admin.& Finance), Controlle Authorities ctor(Personnel), DeitY	ng period of deputation or Department of the Ce r appointment on depu onsisting of: er of - Chair - Mem	n in another ex-cadre p entral Government shall utation shall not be ex	oost held imm ordinarily not	nediately preceding exceed five years. ears as on the cl 14	osing date of receipt of

* The policy for the grade for which for deputation or absorption has been considered in case of Personal Assistant has been modified with the approval of Secretary, DeitY as follows:

- holding analogous post on regular basis in Parent Cadre or Department in the Grade Pay of Rs.4600/-; or (i)
- in the Grade Pay of Rs.4200/- with five years of experience on regular basis in the parent cadre or (ii) Department; or
- with ten years regular service in the grade in the Pay Band (PB-1) of Rs.5200-20200/- + Rs.2400/- Grade Pay. (iii)

1	2	3	4	5	6	7	8	9
(12) Assista	nt *2 (2009) *Subject to variation dependent on workload	Equivalent to Group 'B' post in Central Government	PB-2, Rs.9300- 34800/- + Rs.4600/- Grade Pay	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
10		11				12		
Not Applicable	By deputation absorption	n/	(ii) with te	r Autonomous g analogous p en years regu y Band (PB- Period of dep immediately Department of The maximu	s Bodies : ost on regular bas llar service in the 1) of Rs.5200-202 putation including preceding this ap of the Central Gove m age limit for a	is in the parent of grade of Uppe 00/- + Rs.2400/- period of deputa pointment in the ernment shall or appointment on	cadre or Depart r Division Cler Grade Pay. tion in another e same or oth dinarily not exce deputation (in	k or equivalent in ex-cadre post held er Organization or
		13				1	4	
 The Departmental Promotion Committee consis i) Director (Admin.&Finance), Controller of Certifying Authorities ii) Joint Director(Personnel), Department of information Technology iii) Deputy Secretary to the Government of India or equivalent from Department of Information Technology/other 			- Cha	irman mber		Not App	blicable	
	stry/Department		- Mer	mber				

* The policy for the grade for which for deputation or absorption has been considered in case of Assistant has been modified with the approval of Secretary, DeitY as follows:

(i) holding analogous post on regular basis in Parent Cadre or Department in the Grade Pay of Rs.4600/-; or (ii) in the Grade Pay of Rs.4200/- with 05 years of experience on regular basis in the parent cadre or Department; or (iii) with ten years regular service in the grade in the Pay Band (PB-I) of Rs.5200-20200 +Rs.2400 Grade Pay.

1	2	3	4.	5	6	7	8	9
1 13. Stenographer.	2 *3 (2009) *Subject to variation dependent on workload.	3 Equivalent to Group 'C' post in Central Government.	4- PB-1, Rs.5200- 20200 + Rs.2400 Grade Pay	5 Not Applicable.	6 Not Applicable.	Between 18- 27 years. Relaxable for Government servants, Scheduled Caste/ Scheduled Tribe/ Other Backward Classes in	8 (i)Matriculation. (ii)possessing speed in shorthand @ 80 w.p.m. and 40 w.p.m. in typewriting. (iii)Knowledge of computer operation such as usage and operations of P.C, word processing, internet and e-mailing.	9 Not Applicable
						accordance with the instructions or orders issued by the Central Government from time to time in this regard.	Note : Whoever does not have the working knowledge of Hindi, he or she is required to acquire the same during his or her probation period of two year.	

10	11	12
Two years for direct recruits.	Deputation/ absorption failing which by direct recruitment.	 Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,- (a) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) Lower Division Clerks in the Pay Band (PB-1) of Rs.5200-20200 + Rs. 1900 Grade Pay with eight years regular service and possessing speed in shorthand @ 80 w.p.m. and 40 w.p.m. in typewriting. (b) Knowledge of computer operation such as usage and operations of P.C, word processing, internet and e-mailing. Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years. Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.

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THE GAZETTE OF INDIA : EXTRAORDINARY

[भाग][-खण्ड 3(i)]	भारत का राजपत्र : असाधारण	. 39
1	[F.No. 1(5)2005-Pers-III] R. K. MANCHANDA, Jt. Director	
Not Applicable.		ting Road. Mayapuri, New Delhi-110064 blications, Delhi-110054
ting off- c'hairman (Personnel) sy - Member.	epartment - Member.	Printed by the Manager, Government of India Press, Ring Road, Mayapuri, New Delhi-110064 and Published by the Controller of Publications, Delhi-110054.
 Departmental Promotion Committee consisting of Director (Admin & Finance), Controller of Certifying Authorities. Joint Director (Personnel)/ Deputy Director (Personnel) from Department of Information Technology Under Secretary to the Government of India or Equivalent from Director Learner 	Ministry/ Department.	Printe

THE GAZETTE OF INDIA EXTRAORDINARY

(PAR II SEC. 3(i)

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Electronics and Information Technology)

NOTIFICATION

New Delhi, the 16th August, 2013

G.S.R. 566(E). —In exercise of the powers conferred by clause (f) of sub-section (2) of section 87 of the Information Technology Act, 2000 (21 of 2000) and in supersession of the Department of Information Technology, Ministry of Communications and Information Technology, Controller of Certifying Authorities, Gazetted and Non-Gazetted posts Recruitment Rules, 2009, in so far as they relate to the post of Director (Finance and Administration), except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to the post of Director (Finance and Administration) in the office of Controller of Certifying Authorities, a statutory body under the Department of Electronics and Information Technology, Ministry of Communications and Information Technology, namely :--

1. Short title and commencement.—(1) These rules may be called the Ministry of Communications and Information Technology, Department of Electronics and Information Technology, Controller of Certifying Authorities, Director (Finance and Administration), Recruitment Amendment Rules, 2013.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification, pay band and grade pay or pay scale.—The number of the said post, its classification and the pay band or grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, other qualifications, etc.—The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be specified in columns (5) to (13) of the said Schedule.

4. Disqualifications. - No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.—Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other backward Classes, ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

Name of Post	Number of Post	Classification	Pay band and grade pay or pay scale	Whether selection post or non- selection post	Age-limit for direct recreits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Director . (Finance and Admini- tration)	1* (2013) *Subject to variation depending on work load.	Equivalent to Group 'A' post in Central Government	Pay band-4, Rs.37400- 67000 plus grade pay of Rs.8700.	Not applicable	Not applicable	Not applicable

SCHEDULE

[शाम]] खण्ड 3(ii)]

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees

Period of Probation N If any v

(9)

Not applicable

भारत का राजपत्र : असाधारण

Method of recruitment whether by direct recruitment or by promotion or by deputation or by absorption and percentage of the vacancies to be filled by various methods

(10)

In case of recruitment by promotion or by deputation or absorption grade from which promotion or deputation or absorption to be made

(11)

(8) Not applicable

By deputation or absorption De

Deputation or absorption : Officers of the Central Government or Public Sector Undertakings or Autonomous Bodies,—

(a) holding analogous post on regular basis in the parent cadre or department; or

(i) Deputy Secretary or Joint Director or Deputy Financial Advisor in the pay band-3, Rs.15600-39100 plus grade pay of Rs.7600 with five years regular service in the grade; or

(ii) Under Secretary or Deputy Director in the pay band - 3 Rs.15600-39100 plus grade pay of Rs.6600 with ten years regular service in the grade; or

(iii) Deputy Secretary or Joint Director or Deputy Financial Advisor in the pay band-3, Rs.15600-39100 plus grade pay of Rs.7600 and Under Secretary or Deputy Director in the pay band - 3 Rs.15600-39100 plus grade pay of Rs.6600 with ten years combined regular service in the grade; and

(iv) Possessing five years experience in the field of administration or finance in the Central or State Government or Public Sector Undertakings or Autonomous Bodies. Note 1: Period of deputation, including period of deputation in another excadre post, held immediately preceding this appointment in the same or some other organization of department of the Central Government shall ordinarily not to exceed five years.

Note 2: The maximum age-limit for appointment by deputation or absorption shall be not exceeding fifty-six years as on the closing date of the receipt of applications.

Note 3 :- For the purpose of appointment on deputation or absorption, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which

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THE GAZETTE OF INDIA: EXTRAORDINARY

[PART II SEC. 3(i)]

(11)

the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts for which that grade pay or pay scale is the normal replacement grade without any upgradation.

If a Departmental Promotion Committee exists, what it its composition

Circumstances in which Union Public Commission to be consulted in making recruitment

	1				
		(12)	(13)		
		partmental Promotion Committee considering confirmation) consisting of :	dire server	Not applicable.	
	* 1.	Controller of Certifying Authorities	Chairman		
	2."	Director General (Indian Computer Emergency Response Team)	—Member		
•*	3.	Joint Secretary to the Government of India or equivalent from Deparatment of Electronics & Information Technology. or other Ministry of Department	-Member		

[No. 1(2)/2012-Pers.III] RAJ KUMAR GOYAL, Jt. Secy.

Note : Principal Recruitment Rules were published vide GSR No. 647(E), dated 8th September, 2009.